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| Naam instructeur :  Datum meeting :  Locatie van de meeting : | | | |
| Onderwerp : | | | |
| Behandelde zaken/  aandachtspunten : | | | |
| Afspraken : | | | |
| **PRESENTIELIJST (volledig invullen!)** | | | |
| **Naam** | **Bedrijf** | | **Handtekening** |
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| Toolboxmeeting: | |  | |
| ☞ Instructeur : orgineel in eigen administratie | |  | |
| ☞ : kopie naar VGM-coordinator t.b.v. registratie | |  | |

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| **VERVOLG PRESENTIELIJST (volledig invullen!)** | | |
| **Naam** | **Bedrijf** | **Handtekening** |
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